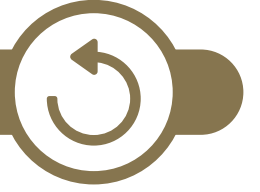




JOINING REPORT



Employee Name \_\_\_\_\_ ID No. \_\_\_\_\_

Place Of Work Abu Dhabi Al Ain Dubai

Division Watches & Jewelry Food & Beverage  
Perfumes MRK's Personal  
Real Estate

Leave From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Leave Upto \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Actual Return Date ( joining date ) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Delay Days & Reason ( if applicable ) \_\_\_\_\_ days

For Office Use

Passport Received By \_\_\_\_\_

Passport Returned On \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Employee Signature \_\_\_\_\_

Approved By \_\_\_\_\_